



FAITH VILLAGE CODE OF CONDUCT FOR STAFF AND VOLUNTEERS

I, (Full Name)

ID Number, agree that whilst working/volunteering at Faith Village, I will:

1. Treat children and adults with respect regardless of race, colour, gender, language, religion, political or other opinion, national, ethnic or social origin, disability, birth or HIV status.
2. Not use language or behaviour towards children or adults that is inappropriate, harassing, abusive, sexually provocative, demeaning, suggestive or culturally inappropriate.
3. Not question children or adults on their past, family or experiences.
4. Not engage children or adults in any form of sexual activity or acts of any kind.
5. Not engage children or adults in conversations about boyfriend, girlfriend, or relationships.
6. Wherever possible, ensure that another adult is present when working in the proximity of children and adults; unauthorised one on one time with children and adults is not permitted.
7. Authorised persons only (Faith Village Staff) may assist children to use the toilet, perform any personal care, applying creams or give medical attention.
8. Not use any computers, mobile phones or video and digital cameras inappropriately, to exploit or harass children or adults or to access pornography through any medium.
9. Exposure that the Faith Village children and adults receive to electronic materials, computer games, DVD or television is always supervised, censored and monitored, please seek advice from Faith Village staff before showing the children or adults any of this equipment or viewing DVD's and television programmes/video games.
10. Refrain from physical punishment or abusive discipline of children; always refer to a Faith Village staff member.
11. Comply with all the relevant South African legislation, including labour laws in relation to child labour.
12. Immediately report concerns or allegations of child abuse in accordance with appropriate procedures.
13. No close-up photos or videos of the children may be taken for personal use due to the Children's Act of South Africa.
14. Seek permission of Faith Village to upload any images of children onto websites or social media.
15. No gifts, sweets or treats may be handed out to the children or adults. If any of the children or adults asks for a gift, please don't give them anything and rather take the items to a staff member to assist them.
16. No smoking or drinking of alcohol allowed on the premises of Faith Village.
17. Dress appropriately and with modesty. Ladies: dresses, skirts and shorts should be to the knee and tops should not be revealing at all. Men: should keep their shirts on.
18. It is your responsibility to take care of your possessions while on the premises. Faith Village cannot take any responsibility for items lost/stolen or broken.

FAITH VILLAGE

PBO NO. **930051248**

NON-PROFIT COMPANY **2015/068900/08**



a: 2 Chesterfield Close, Parklands 7441 **e:** info@faith-village.com

19. Obtain the appropriate police checks and be forthcoming with regard to any offences, cautions or convictions.

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FULL NAME

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SIGNATURE

.....
WITNESS

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WITNESS

DATE